

# Taylor High School Personalized Parking Space Policy, Contract & Design Request Form

**HAVE FUN** – Taylor High School is allowing Seniors to paint their own parking spot. This project is aimed at improving school pride and camaraderie as well as providing a way to commemorate your senior year. Students can “own” a piece of the school. We encourage students to express themselves through positive artwork. Remember, purchasing a student parking spot is completely optional.

**ALL PARKING LOT SALES ARE FINAL AND NON-REFUNDABLE!!**

**IN ADDITION TO PURCHASING A RESERVED PARKING SPOT, YOU MUST ALSO PURCHASE A PARKING PERMIT THROUGH THE SCHOOL!!** *(The school administration will reinforce the usage of the parking permit/pass).*

There are a limited number of reserved parking spots available on a first come, first serve basis. In the application form there will be an opportunity to indicate three preferences in priority order. (See *parking lots diagram in the last page*).

Personalized Parking Spots will be yours from the beginning of the school year through graduation, Monday through Friday, during normal school hours (6:30 AM to the end of the school day).

**To reserve and personalize a parking space, students must provide the following to THS administration:**

- Students who wish to purchase a personalized painted parking space may pay the **total fee of \$30** (which includes the \$25 personalized space fee and the \$5 parking permit fee) by **cash, check, or online**. All payments should be made payable to Taylor High School. Both the space fee and the parking permit fee must be paid together in order for a student to receive their painted parking spot. An online payment option is available at the following **link**:  
<https://www.vancoevents.com/us/DENI>
- **Completed and signed contract form that is attached.**
- **The parking space sketch design MUST be approved by Ms. Marcella Englishmen, Taylor High School Assistant Principal, before painting day.**

## **Policy / Requirements**

Failure to follow these rules will lead to your parking spot being taken away or painted over with no refund given.

- Students will be required to submit a copy of their design in advance for Ms. Englishmen's approval either in person or email [menglishmen@taylorisd.org](mailto:menglishmen@taylorisd.org). Students will be notified of their design approval status. If not approved, students will be required to resubmit their modified design.
- Submitted design must be replicated on the parking spot as submitted, including colors.
- Students must purchase **water based** exterior latex paint along with any paint brushes or other supplies they will need to complete their design.
- Senior Painted Parking Spots will be reserved Monday through Friday during normal school hours (6:30 AM to 4:30 PM).
- Students will be able to indicate preferences of parking spots when submitting the application contract form. **The THS admin will do its best in assigning a spot on a first come, first served basis depending on availability.**

- Once all of their information is submitted and the fee is paid, the student will be contacted with the assigned parking spot number.
- CLEAN UP and haul away your own paint supplies, cans and equipment when finished.
- Do not park in another space that is assigned to someone else or let anyone park in your space.
- Your assigned space will be “attached” to the number on your parking tag.
- NO BRICKS, ROCKS OR STONES will be allowed to block off your space.

## **Policy / Requirements – The Design**

Think of your space as a t-shirt you would wear to school. Your parking spot must meet dress code approval. Keep it classy! Any design associated with gangs, advertising drugs, alcohol, violence, obscene slogan, handicap symbols or symbols that may cause confusion or promote illegal activities will not be allowed nor approved. You may include your name, jersey number, instrument you play, your hobby, famous quotes or slogans and anything unique to you that meets administrative approval.

***Make it fun!***

- **DO NOT COVER THE WHITE LINES OR NUMBER OF THE PARKING SPACE.**
- All designs must be approved prior to painting. Once your design has been reviewed, you will receive a notification letting you know if it is accepted or if any changes need to be made.
- Clearly draw the design and include the colors you will be using in the design submit form.
- Students must leave 6 inches between the white lines and the design. It is advisable to tape this border off when painting with masking tape.
- Paint only within the marked parking space that is assigned to you.
- The following items are prohibited:
  - No reflective paint, spray paint, or fluorescent paint
  - No negative, offensive, or rude language, flags, or symbols. Show off your Duck pride.
  - No marks of drugs, drug paraphernalia
  - No slander, slang, racism, or sexual connotations
  - No “gang-style” tagging. □ No double meanings.
  - No nicknames, no girlfriend/boyfriend names, etc. (ONLY your own name)
  - No political or anything else that would **be considered inappropriate for school.**
- **WATER-BASED EXTERIOR LATEX** paint is the ONLY type of paint that can be used. Water-Based Paint can be purchased at Home Depot, Lowe’s, etc.
- Students are responsible for painting over last year’s design in their space before painting their new design.
- It might be helpful to bring a broom to sweep off your space before you commence painting.
- **All reserved parking spaces are NON-TRANSFERABLE. Only those students who purchased a space via the senior class will be given a reserved parking space to paint and use for this school year. Students found in violation of this policy will have their reserved parking space revoked and vehicles will be subject to towing.**
- Prohibited items will be painted over at the discretion of the THS administration. Disciplinary action may be taken, and you may forfeit your right to an assigned parking space. At any time during the year, THS Administration reserves the right to take any required actions and/or to remove the Personalized Parking Spot if any of the above occurs.

Find a list of materials and recommendations in the MATERIALS, TIPS AND HINTS section. Contact Ms. Englishmen at [menglishmen@taylorisd.org](mailto:menglishmen@taylorisd.org) with any questions.

**THANK YOU FOR YOUR PARTICIPATION!**

# Taylor High School Personalized Parking Space Contract

Student Name		Student Grade	
Student ID Number		Priority #1 Parking Lot number	
Student Cell Number		Priority #2 Parking Lot number	
Student Email Address		Priority #3 Parking Lot number	
Parent's Name			
Parent's Cell Number			
Parent's Email Address			

I hereby agree to abide by all of the following rules and regulations corresponding to my privilege of having a reserved painted parking spot.

- I read and understood the Policy and/or Requirements and I agree to abide by them.
- Upon purchasing my parking spot, I will only use **water-based exterior latex paint**.
- I know I am not allowed to use spray paint, reflective paint, or fluorescent paint of any kind.
- I will only paint within the marked parking space that is assigned to me.
- I know I have to bring my own brushes and painting supplies to decorate my spot.
- I will not park in another space that is assigned to someone else or let anyone park in my space.
- I understand that my painted design must be completed and approved before painting day.
- If I do not abide by any of these rules, I realize my reserved parking spot will be taken away and will be painted over, and I will not receive a refund.
- **I understand that if I am unable to use my reserved parking space there will be NO REFUNDS issued and the \$25 will be considered a donation to the THS senior class fund.**
- The form must be submitted to **Ms. Englishmen or Ms. Martinez by email or in the Front Office**, be paid for and parking number assigned before painting. This design must represent exactly what will be painted on your parking space and include the colors you will be using in the design. Do not paint over the white parking lines. Please leave a 6-inch border around your artwork.

All paint, supplies, and clean-up are the responsibility of the student. \_\_\_\_\_ (initial)

I, \_\_\_\_\_ (print student name), understand the above rules and the consequences for infractions.

**Student Signature & Date** \_\_\_\_\_

I understand any infraction by the above student under my legal guardianship will result in his/her Punishment under the Student Code of Conduct and/or face criminal action.

\_\_\_\_\_  
**Parent/Guardian's Printed Name & Phone Number**

\_\_\_\_\_  
**Parent/Guardian's Signature & Date**

Office Use Only: TISD Permit Yes / No Date: Parking Space #: \_\_\_\_\_

THS Administrator Signature: \_\_\_\_\_ Date: \_\_\_\_\_





Football Field



View from back entrance to high school



# Taylor High School Personalized Parking Space

## Design Request Form

Student Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Student Email: \_\_\_\_\_ Student Phone: \_\_\_\_\_

White Parking Line

6 Inch unpainted border

White Parking Line

6 Inch unpainted border

YOUR  
ARTWORK  
HERE

Assigned  
Parking Spot  
Number

Office Use Only:

Date: \_\_\_\_\_

THS Administrator Signature: \_\_\_\_\_

TISD Permit Yes / No

Parking Space #: \_\_\_\_\_

## MATERIALS, TIPS AND HINTS

- **Paint:** 1 gallon water based for the background paint and pints for the detail. if you want a completely solid background OR are covering up a dark spot from last year, you may need more than 1 gallon. Don't forget the paint tray and paint can opener and rollers/brushes for each color.
- **Paint Roller Extension Pole:** This is super important to expedite the process of painting the background color and super helpful, so you don't have to bend down or sit to paint the majority of the spot.
- Water based primer paint/base coat for concrete if desired.
- Apply a Clear Sealant when finished to ensure the paint stays on all year.
- Paint pans or plastic containers for water, paint and brushes. Plastic drop cloth to put under paint cans or extra trash bags.
- **Chalk:** Use chalk to draw out your design and trace the writing which is great since it will wash off. You could also create stencils or freehand your design.
- **Paint Brushes and Rollers:** Make sure you get a lot of paint brushes and rollers and to have at least one for each color that will be used. A paint roller for the background and the paint brushes for all the details.
- **Painters Tape:** Use the painters' tape to outline the spot with a 6" border from the white lines. You could also use painters' tape to outline your design but keep in mind that it doesn't stick on that well to the ground. REMOVE any tape when done.
- **Hula hoop (optional):** A hula hoop is a great tool to use if you are having any sort of larger circle incorporated into your design.
- **Broom or Leaf Blower:** It's important to clean off your spot before you even start painting it. Use a broom to get all the leaves, dirt, and pine straw off your spot (if needed).
- **Cloths or paper towels:** Painting is messy so make sure you have something to wipe your hands on like an old cloth, paper towels, baby wipes.
- **Towels:** It's not too comfy sitting on the ground for long periods of time so bring a towel to sit on. Texas pavement will be **HOT**, so towels to sit on will be important to have.
- Trash bags for your trash.
- Sunshade, Sunscreen, umbrellas, sunglasses, hats, water, chairs, PEOPLE TO HELP.